

**MINUTES OF THE REGULAR BOARD MEETING  
LAKETON TOWNSHIP BOARD OF TRUSTEES**

**November 18, 2021  
6:00 p.m.  
Laketon Township Hall**

**CALL TO ORDER**

The Supervisor called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mrs. Archer led in the Pledge of Allegiance to the Flag.

**ROLL CALL**

**Members Present:** Anderson, Zaagman, Archer, Arter, Achterhoff.  
**Members Absent:** None

**MINUTES**

- Minutes of Regular Board Meeting, October 21, 2021

A motion to approve the minutes was made by Mrs. Archer and supported by Mrs. Zaagman.

**Motion Approved. Minutes Placed on File.**

**REPORTS**

- Permit Report – October 2021
- Treasurer's Report – October 2021
- Ordinance/Zoning Enforcement Report – Open complaints as of Nov 17, 2021
- Muskegon County Sheriff's PINS Report – October 2021

A motion to approve the reports was made by Mrs. Archer and supported by Mr. Anderson.

**Motion Approved. Reports Placed on File.**

**PRESENTATIONS – None**

**COMMUNICATIONS**

- AgeWell Services – Laketon Twp Senior Millage Allocation FY2021 Report
- Streetlight special assessment district updated map

**PUBLIC COMMENT (On an agenda item) -None**

**UNFINISHED BUSINESS**

**Item 21-49 Proposed Release of Master Plan.** A motion to postpone this item to the December 16, 2021 board meeting was made by Mrs. Zaagman and supported by Mr. Anderson. **Motion Carries.**

**NEW BUSINESS**

**Item 21-50 Proposed Replacement of Copy Machine.** After diligent research, Mrs. Archer obtained three quotes to replace the township copier. A motion to approve the quote from BOSS was made by Mrs. Zaagman and supported by Mrs. Archer.

**ROLL CALL**

Ayes: Anderson, Zaagman, Archer, Arter, Achterhoff  
Nays: None

**Motion Carries. Proposal Approved.**

**Item 21-51 Resignation of Board of Review Alternate, Veronica West**  
A motion to approve the resignation was made by Mrs. Archer and supported by Mr. Anderson.

**ROLL CALL**

Ayes: Anderson, Zaagman, Arter, Archer, Achterhoff  
Nays: None

**Motion Carries. Resignation Approved.**

**Item 21-52 Quotes for Retaining Wall for the Horton Pump Station.**  
A motion to approve the lower quote from Avdek Landscape, with stipulation that it's a three foot wall and meets building officials requirements was made by Mrs. Archer and supported by Mrs. Achterhoff.

**ROLL CALL**

Ayes: Zaagman, Arter, Archer, Achterhoff  
Nays: None  
Abstain: Anderson

**Motion Carries. Item Approved.**

**PAYMENT OF BILLS**

A motion to approve the payment of bills was made by Mr. Anderson and supported by Mrs. Zaagman. **Motion Carries.**

**CITIZEN COMMENTS**

- Holly Pelkey, Walker Library. Gave an update of current events at the library Small business Saturday, Santa coming on Dec. 4<sup>th</sup>, holiday gift bags available, still working on Laketon Twp Branch Library.

**Page 3**  
**Laketon Township Board Meeting**  
**November 18, 2021**

**ADJOURNMENT**

A motion to adjourn the meeting at 6:40 p.m. was made by Mrs. Archer and supported by Mrs. Zaagman. **Motion Carries.**

**Respectfully Submitted,**

**Christina Achterhoff, Clerk**

**Approved: December 16, 2021**