

**MINUTES OF THE REGULAR BOARD MEETING  
LAKETON TOWNSHIP BOARD OF TRUSTEES**

**December 16, 2021  
6:00 p.m.  
Laketon Township Hall**

**CALL TO ORDER**

The Supervisor called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mr. Anderson led in the Pledge of Allegiance to the Flag.

**ROLL CALL**

**Members Present:** Anderson, Zaagman, Archer, Arter, Achterhoff.  
**Members Absent:** None

**MINUTES**

- Proposed Minutes of Regular Board Meeting, November 18, 2021

A motion to approve the minutes was made by Mr. Anderson and supported by Mrs. Archer.

**Motion Approved. Minutes Placed on File.**

**REPORTS**

- Permit Report – November 2021
- Treasurer’s Report – November 2021
- Ordinance/Zoning Enforcement Report – Open complaints as of Dec. 10, 2021
- Muskegon County Sheriff’s PINS Report – November 2021

A motion to approve the reports was made by Mrs. Zaagman and supported by Mr. Anderson.

**Motion Approved. Reports Placed on File.**

**PRESENTATIONS - None**

**COMMUNICATIONS**

- Letter from Gregory Leverance, Manager, Muskegon County Solid Waste
- Letter from Alan Jager, Holton Township Supervisor
- Bear Lake/Lake Board – 4<sup>th</sup> Qtr 2021 update from Paul Pek.

**PUBLIC COMMENT (On an agenda item) -None**

**UNFINISHED BUSINESS**

**Item 21-49 Proposed Release of the Master Plan.** A motion to postpone this item for the January 2021 board meeting was made by Mrs. Zaagman and supported by Mr. Anderson. **Motion Carries. Item Postponed.**

**NEW BUSINESS**

**Item 21-53 Approval of the use of the American Rescue Plan Act Funds for the listed items and adjust the budget accordingly.** A motion to approve the ARPA Funds was made by Mrs. Archer and supported by Mrs. Zaagman.

**ROLL CALL**

Ayes: Anderson, Zaagman, Arter, Archer, Achterhoff  
Nays: None

**Motion Carries. Proposal Approved.**

**Item 21-54 Proposed Reappointment of Robert Neis to Zoning Board of Appeals.** A motion to approve was made by Mrs. Achterhoff and supported by Mrs. Archer.

**Motion Carries. Proposal Approved.**

**Item 21-55 Proposed Reappointment of Robert Marine, Jr. and David Mieras to Planning Commission.** A motion to approve was made by Mrs. Achterhoff and supported by Mrs. Zaagman.

**Motion Carries. Proposal Approved.**

**Item 21-56 Proposed Appointment of Alan Fleshman as a Regular Member to Board of Review.** A motion to approve was made by Mrs. Achterhoff and supported by Mrs. Archer.

**Motion Carries. Proposal Approved.**

**Item 21-57 Proposed Appointment of James Holman as an Alternate Member to Board of Review.** A motion to approve was made by Mrs. Archer and supported by Mrs. Achterhoff.

**Motion Carries. Proposal Approved.**

**Item 21-58 Proposed Sewer Manhole Repairs and Maintenance.** A motion to approve the manhole repairs on Bear Lake Rd. was made by Mrs. Archer and supported by Mr. Anderson.

**ROLL CALL**

Ayes: Archer, Arter, Zaagman, Anderson, Achterhoff  
Nays: None

**Motion Carries. Proposal Approved.**

**Item 21-59 Proposed Gypsy Moth Program.** A motion to postpone this item to the January 2021 board meeting was made by Mrs. Achterhoff and supported Mrs. Archer.

**Motion Carries. Item Postponed.**

**Item 21-60 Proposal to hire a Zoning Administrator.** Supervisor Arter indicated additional assistance is needed in the zoning department at this time and is recommending the part-time hiring of Heidi Tice who is a certified zoning administrator. A motion to hire Ms. Tice at \$21.10 per hour was made by Mrs. Achterhoff and supported by Mrs. Archer.

**ROLL CALL**

Ayes: Anderson, Zaagman, Arter, Archer, Achterhoff

Nays: None

**Motion Carries. Proposal Approved.**

**PAYMENT OF BILLS**

A motion to pay the bills was made by Mrs. Archer and supported by Mr. Anderson.

**Motion Carries.**

**PUBLIC COMMENT**

- Wade VandenBosch, Engineer w/Westshore Consulting on planning/zoning regarding property on Witham/Dykstra.
- Don Nellis, Gypsy Moth spraying.

**ADJOURNMENT**

A motion to adjourn the meeting at 6:50 p.m. was made by Mrs. Archer and supported by Mrs. Achterhoff. **Motion Carries.**

**Respectfully Submitted,**

**Christina Achterhoff, Clerk  
Laketon Township**

**Approved: January 20, 2022**