

**MINUTES OF THE REGULAR BOARD MEETING  
LAKETON TOWNSHIP BOARD OF TRUSTEES**

**December 21, 2023**

**6:00 p.m.**

**Laketon Township Hall**

**CALL TO ORDER**

The Supervisor called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mrs. Archer led in the Pledge of Allegiance to the Flag.

**ROLL CALL**

**Members Present:** Anderson, Zaagman, Arter, Archer, Achterhoff

**Members Absent:** None

**MINUTES**

- **Proposed Minutes of the Regular Board Meeting, November 16, 2023**

A motion to approve the minutes and place them on file was made by Mrs. Archer and supported by Mrs. Zaagman. **Motion Approved. Minutes Placed on File.**

**REPORTS**

- Permit Report – Nov 2023
- Treasurer's Report – Nov 2023
- Ordinance/Zoning Enforcement Report Open Complaints as of 12/18/2023
- Muskegon County Sheriff's – Nov 2023
- Muskegon Charter Twp Fire Dept – 1/1/23 to 11/30/23

A motion to approve the reports was made by Mrs. Zaagman and supported by Mrs. Archer. **Motion Approved. Reports Placed on File.**

**PRESENTATIONS – None**

**COMMUNICATIONS**

- **2024 Laketon Twp Observed Holiday Schedule**
- **Citizen's Advisory Committee Scenic Dr Non-Motorized Path Fund Raising**

**PUBLIC COMMENT (On an Agenda Item) - None**

**UNFINISHED BUSINESS - None**

**NEW BUSINESS**

**Item 23-51 Proposed reappointment of June Earhart and Chris Simpson to the Planning Commission.** A motion to approve reappointment was made by Achterhoff and supported by Anderson. **Motion Carries.**

**Item 23-52 Proposed appointment of Board of Review Alternate Jim Homan to Board of Review Member.** A motion to approve appointment was made by Achterhoff and supported by Archer. **Motion Carries.**

**Item 23-53 New DPW employee review.** A three-month review was presented and a motion to approve a \$1 per hour pay increase effective 1/1/2024 was made by Archer and supported by Anderson.

**ROLL CALL**

Ayes: Anderson, Zaagman, Arter, Archer, Achterhoff  
Nays: None

**Motion Carries. Proposal Approved.**

**Item 23-54 Proposed Federal Poverty Guidelines Used in the Determination of Poverty Exemptions for 2024.** A motion to approve 2024 poverty guidelines was made Achterhoff and supported by Archer. **Motion Carries.**

**Item 23-55 Proposed DLZ as-needed Engineering Services Proposal.** A motion To POSTPONE this item until proposal is received was made by Achterhoff and supported by Anderson. **Motion Carries.**

**PAYMENT OF BILLS**

A motion to approve the payment of bills was made by Mrs. Archer and supported by Mrs. Zaagman. **Motion Carries.**

**ADJOURNMENT**

A motion to adjourn the meeting at 6:15 p.m. was made by Mrs. Archer and supported by Mrs. Achterhoff. **Motion Carries.**

**Respectfully Submitted,**

**Christina Achterhoff, Clerk**

**Approved: January 18, 2024**